

**CALL FOR PROPOSALS**

**by**

**The Scientific and Technological Research Council of Turkey**

**and**

**The Azerbaijan National Academy of Sciences**

**The Call is open between 11th December 2019 and 06th March 2020**

1. Preamble

In the framework of the Agreement on Cooperation in Science and Technology between The Scientific and Technological Research Council of Turkey (TÜBİTAK) and The Azerbaijan National Academy of Sciences (ANAS), invite Turkish and Azerbaijani Universities, Research Centers and Institutes to submit joint proposals for R&D projects.

**2. Objectives of the Call**

The aim of the call is to allow partners to collaborate internationally, and gain access to new research environments, facilities, knowledge, and expertise, in order to enhance the quality of their research and enable them to translate research and innovation into economic and societal benefit.

1. Main Thematic Areas:

This call is for applications in all scientific and technological areas.

1. Financial Issues

As a rule, **Turkish partners** that are eligible for funding can receive **up to 720.000 Turkish Liras (excl. overhead and Project Incentive Premium (PIP) approximately) per project.**

Also, **Azerbaijani partners** that are eligible for funding can receive **up to 100.000 Azerbaijani Manat per project.**

TÜBİTAK-funded costs of each grant will be issued and managed by TÜBİTAK in accordance with the rules of TÜBİTAK 1071 Programme. Detailed information can be achieved via <https://www.tubitak.gov.tr/sites/default/files/3125/ozelsektorsuz1071_arastirma_projeleri_surec_dokumani.pdf> website address.

Similarly, ANAS-funded costs of each grant will be issued and managed by ANAS according to its funding guidelines and procedures. Detailed information can be achieved via <http://bei.science.gov.az/az/content/8> website address.

The costs of exchange of experts, scientists and other specialists will be covered on the following basis:

* The sending Party will meet the cost of international travel to the town where the joint work will be conducted;
* The sending Party shall be responsible for the emergency health insurance of its scientists, including medical care;
* The receiving Party will meet the cost of trips within its territory, boarding and lodging. The budget for these expenses would be included in budget estimates of each project. The current daily allowances are listed below.

 **In Turkey:**

* Free accommodation in a university guest house or equivalent
* Daily allowance: 60 Euro per day (including accommodation, equivalent Turkish currency)

**In Azerbaijan:**

* Free accommodation in a guest house of ANAS or equivalent
* Daily allowance: 60 Euro per day (including accommodation, equivalent Azerbaijani currency).
* Besides the above-mentioned support for exchange of project researchers, the Parties may provide additional research funds to their respective project teams, if they consider it appropriate. It is desirable but not essential to fund the two sides equally.
1. Duration of the Projects

The duration of the projects should not exceed two years and the total duration of visits in one direction of a project should not exceed two months (60 days) per year for the each supported joint research project.

The projects will be monitored through progress reports and the final report by both TÜBİTAK and ANAS for its content and progress.

1. Proposal Submission
* The Joint Call will be opened between **11th December 2019 and 06th March 2020** for the applicants.
* Turkish partners will make their application via TÜBİTAK’s online system <http://uidb-pbs.tubitak.gov.tr/>.
* Azerbaijani partners will achieve the required documents by <http://bei.science.gov.az/en>.
* The partners should come to an agreement with each other using their own means of communication and jointly develop and complete their project proposal before submitting it to TÜBİTAK and ANAS. **TÜBİTAK and ANAS do not match the collaborating partners.**
* The proposals should be prepared in **English**.
* Project proposals must provide detailed information on the objectives and justification of the planned joint research work, the methodology to be followed, the composition of each research team and the intended time schedule.
* Turkish partners will use E-Signature for their applications. Detailed information can be achieved via <http://www.tubitak.gov.tr/sites/default/files/281/ardeb_e-imza_yardim_dokumani.pdf>. Because of that situation there is no need to send any hard copy to TÜBİTAK.
* On the other hand, **until 13th March 2020**, **The Azerbaijani partners must submit one hard copy to:**

 **The Azerbaijan National Academy of Sciences (ANAS)**

Address : Istiglaliyyat, 30, AZ1001, Baku, Azerbaijan

 Tel: +994 12 492 34 46

 Fax: +994 12 492 34 46

 E-mail: esmira.alirzayeva@science.az

* Submission of proposals by fax or e-mail will not be accepted.
1. The Evaluation Procedure

**7.1. Eligibility Criteria**

Eligibility conditions for the Turkish team are applicable at the Process Document for Research Projects (available at <https://www.tubitak.gov.tr/sites/default/files/3125/ozelsektorsuz1071_arastirma_projeleri_surec_dokumani.pdf>

Azerbaijani partners should follow the relevant rules and requirements of ANAS.

**7.2. Evaluation Method**

* The proposals that are deemed eligible will be evaluated by two Turkish and two Azerbaijani external reviewers who are selected by TÜBİTAK and ANAS.
* Following the scientific evaluation by external reviewers, TÜBİTAK and ANAS will inform each other the Project Proposal Evaluation Forms for perusal.
* After the perusal of the Project Proposal Evaluation Forms, TÜBİTAK and ANAS will select the project proposals to be supported through a joint meeting.
* Only the project proposals which are approved by TÜBİTAK and ANAS will be supported.

**7.3. Evaluation Criteria**

The project proposals will be evaluated on the basis of the following criteria:

* Scientific and Technological Excellence;
* Methodology;
* Project Management;
* Importance of International Collaboration;
* Impact of the Project.
1. Key Dates

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| **ACTIONS** | **PERIODS** |
| Application Announcement | 11th December 2019 |
| Deadline for Applications | 06th March 2020 |
| Deadline for E-Signatures for TÜBİTAK and Submission of Application Documents to ANAS | 13th March 2020 |
| Eligibility Check | 13th March 2020 – 19th May 2020 |
| Sharing of the Project Proposal List that will be evaluated | 21st May 2020 |
| First Evaluation Period | 22nd May 2020 – 24th June 2020 |
| Sharing of the Evaluation Results and Reports | 26th June 2020 |
| Matching the Evaluation Results  | 26th June 2020 – 20th August 2020 |
| Joint Committee Meeting | 27th August 2020 – 28th August 2020 |
| Approval of the Joint Committee Meeting Results | 31st August 2020 – 18th September 2020 |
| Sharing of the Final Evaluation Results | 22nd September 2020 |
| Announcement of the Results | 25th September 2020 |

9. Contact Persons on TÜBİTAK and ANAS:

For Turkish Side:

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